

**CITY OF ARNEGARD**  
City Council Meeting Minutes  
August 10, 2015  
Unofficial

A meeting of the City Council of the City of Arnegard was called to order at 6:00 p.m. on Monday, July 13, 2015, at the Arnegard City Hall, by Mayor Jeffrey Kindel.

**PRESENT:** Mayor Jeffrey Kindel; Council Member(s) Bryan L. Bjornstad; City Auditor Juelie M. Bancroft; Maintenance Worker Del Haight; City Engineer Ingrid Heggen; City Attorney Jordon J. Evert

**ABSENT:** Council Member Sharon Lane, Council Member Timothy C. Homiston, Chief of Police Troy White Owl, City Engineer Kate Nelson

**GUESTS:** Neil Nelson, Nancy Haight and other non-speaking guests

Public to Speak:

Neil Nelson asked the Council when the Stormdrain project was scheduled to start. Mayor asked the City Auditor to give the Council and Mr. Nelson an update and anticipated start date.

Motion made by Bjornstad, seconded by Brunson, to approve the agenda, as amended. Roll call: Ayes: 2 Nays: 0. Motion carried.

Motion made by Brunson, seconded by Bjornstad, to approve the meeting minutes of July 13, 2015 and July 27, 2015, as presented. Roll call: Ayes: 2 Nays: 0. Motion carried.

City Auditor Bancroft presented the Financial Reports for the month of July, 2015. Said Financial Reports consist of the Balance Sheet, Profit and Loss Budget Performance, A/R Aging Summary, Bank Reconciliation Report, Unpaid Bills Detail Report and Fund Balance Report; all were reviewed by the City's Finance Committee with a recommendation for approval of such. Discussion was held on the financial reports. Motion was made by Bjornstad, seconded by Brunson, to approve the July, 2015 Financial Reports and pay the monthly bills, as presented. Roll call: Ayes: 2 Nays: 0. Motion carried.

| Check #: | Payee:                            | Amount:     |
|----------|-----------------------------------|-------------|
| 13341    | Advanced Business Methods         | \$ 90.73    |
| 13342    | AE2S                              | \$ 8,052.43 |
| 13343    | Armstrong Sanitation              | \$ 6,189.20 |
| 13344    | Badlands Hardware                 | \$ 69.66    |
| 13345    | City of Arnegard                  | \$ 143.00   |
| 13349    | Furuseth Law Firm                 | \$ 3,399.00 |
| 13350    | Galls, LLC                        | \$ 68.46    |
| 13351    | Heggen Nelson Engineering         | \$ 1,300.00 |
| 13352    | Information Technology Department | \$ 25.50    |
| 13353    | Interstate Engineering            | \$ 2,500.00 |
| 13354    | McKenzie County                   | \$ 500.00   |
| 13355    | McKenzie County Farmer            | \$ 426.30   |
| 13356    | ND League of Cities               | \$ 303.00   |
| 13357    | OK Implement Company - NAPA       | \$ 32.00    |

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| 13358    | RJ Enterprises                       | \$ 560.00    |
| 13359    | Staples                              | \$ 544.44    |
| 13360    | Statewide Services, Inc.             | \$ 1,199.00  |
| 13361    | Watford City Express Laundry Service | \$ 35.65     |
|          |                                      | <hr/>        |
|          |                                      | \$ 25,438.37 |

New Business:

Mayor Kindel presented Resolution No. 2015-65, a Resolution approving the recommendation of the Arnegard Personnel Committee by approving the Job Description of 'Part-time Public Works Seasonal Worker' for the City of Arnegard. Motion made by Bjornstad, seconded by Brunson, to approve Resolution No. 2015-65, as presented. Roll call: Bjornstad – Yes; Brunson – Yes. Motion carried.

Mayor Kindel presented Resolution No. 2015-66, a Resolution approving the recommendation of the Arnegard Personnel Committee by approving the amended Job Description of 'Chief of Police' for the City of Arnegard. Motion made by Bjornstad, seconded by Brunson, to approve Resolution No. 2015-66, as presented. Roll call: Bjornstad – Yes; Brunson – Yes. Motion carried.

Mayor Kindel presented Resolution No. 2015-67, a Resolution approving the recommendation of the Arnegard Personnel Committee by approving the amended Job Description of 'Police Officer' for the City of Arnegard. Motion made by Bjornstad, seconded by Brunson, to approve Resolution No. 2015-67, as presented. Roll call: Bjornstad – Yes; Brunson – Yes. Motion carried.

Mayor Kindel presented Resolution No. 2015-68, a Resolution approving the recommendation of the Arnegard Personnel Committee by approving the hire of Nancy Haight as the Part-time Public Works Maintenance Worker. Motion made by Bjornstad, seconded by Brunson, to approve Resolution No. 2015-68, as presented. Roll call: Bjornstad – Yes; Brunson – Yes. Motion carried.

Mayor Kindel presented Resolution No. 2015-69, a Resolution accepting the written resignation of the Municipal Judge. Motion made by Bjornstad, seconded by Brunson, to approve Resolution No. 2015-69, as presented. Roll call: Bjornstad – Yes; Brunson – Yes. Motion carried.

Mayor Kindel presented Resolution No. 2015-70, a Resolution approving the quote from TD&H Engineering for surveying services for the Arnegard Stormdrain Project. Motion made by Brunson, seconded by Bjornstad, to approve Resolution No. 2015-70, as presented. Roll call: Brunson – Yes; Bjornstad – Yes. Motion carried.

Mayor Kindel presented Resolution No. 2015-71, a Resolution approving the request for proposal/qualifications for City Engineering and Planning Services. Motion made by Brunson, seconded by Bjornstad, to approve Resolution No. 2015-71, as presented. Roll call: Brunson – Yes; Bjornstad – Yes. Motion carried.

Mayor Kindel presented Resolution No. 2015-72, a Resolution accepting the award for the Criminal Oil Impact Grant. Motion made by Brunson, seconded by Bjornstad, to approve Resolution No. 2015-72, as presented. Roll call: Brunson – Yes; Bjornstad – Yes. Motion carried.

Discussion was held of the FY 2016 Budget.

Old Business:

City Engineers Ingrid Heggen updated the Council on the Wastewater Project. The design is 50% complete not 75% complete as stated at the previous City Council meeting. The orientation of the new lagoons has been changed to allow for future expansion and the design is being reevaluated. Target date for completion of the design is September 14, 2015.

Discussion was held regarding the Stormdrain project. Neil Nelson had more questions that were answered.

Mayor Kindel had nothing to report.

Council Members had nothing to report.

City Engineers Heggen and Nelson provided a written report.

City Auditor Bancroft informed the City Council about the potential money to be received from the previous Police Grant #1.

Maintenance Worker Haight gave a verbal report.

No representative of the Park District was present. City Auditor Bancroft informed the City Council that the City of Arnegard was awarded a grant in the amount of \$65,000.00 from McKenzie County to purchase playground equipment. Receipts will need to be turned in to receive reimbursement and the County Commissioners would like to see the City as well as the Park District participate in the project as much as possible.

Motion made by Brunson, seconded by Bjornstad, to adjourn said meeting. Roll call: Ayes: 2 Nays: 0. Motion carried.

The next meeting of the Arnegard City Council is scheduled for September 14, 2015, at 7:00 p.m., to be held at the Arnegard City Hall.

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Jeffrey Kindel, Mayor

ATTEST:

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Juelie M. Bancroft, City Auditor

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Motion made by Lane, seconded by Homiston, to move forward and accept the proposals from Rolfson Oil and 24/7 Contracting Services, pertaining to the Arnegard Stormdrain project. Roll call: Ayes: 3 Nays: 0. Motion carried.

Motion made by Brunson, seconded by Bjornstad, to adjourn said meeting. Roll call: Ayes: 2 Nays: 0. Motion carried.

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Jeffrey Kindel, Mayor

ATTEST:

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Juelie M. Bancroft, City Auditor