

**CITY OF ARNEGARD**  
City Council Meeting Minutes  
July 13, 2015  
Official

A meeting of the City Council of the City of Arnegard was called to order at 6:00 p.m. on Monday, July 13, 2015, at the Arnegard City Hall, by Mayor Jeffrey Kindel.

**PRESENT:** Mayor Jeffrey Kindel; Council Member(s) Bryan L. Bjornstad, Timothy C. Homiston, Sharon Lane; City Auditor Juelie M. Bancroft; Maintenance Worker Del Haight; Police Officer Troy White Owl; City Engineer Kate Nelson and City Engineer Ingrid Heggen; City Attorney Jordon J. Evert

**ABSENT:** Council Member Pat Brunson

**GUESTS:** Neil Nelson, Jay Harvestor, Christopher Burke, Larry Faulkner, and Nancy Haight

**Public to Speak:**

Neil Nelson addressed Council in regards to the proposed zoning map and the hearing. Asks if there are copies of the map that the residents may view before the hearing is had. Council agrees to strike the hearing from the agenda to allow copies of the map to be made and distributed to the residents prior to having a hearing on the matter.

Motion made by Homiston, seconded by Lane, to approve the agenda, as amended. Roll call: Ayes: 3 Nays: 0. Motion carried.

Motion made by Lane, seconded by Bjornstad, to approve the meeting minutes of June 08, 2015, as presented. Roll call: Ayes: 3 Nays: 0. Motion carried.

City Auditor Bancroft presented the Financial Reports for the month of June, 2015. Said Financial Reports consist of the Balance Sheet, Profit and Loss Budget Performance, A/R Aging Summary, Bank Reconciliation Report, Unpaid Bills Detail Report and Fund Balance Report; all were reviewed by the City's Finance Committee with a recommendation for approval of such. Discussion was held on the financial reports. Motion was made by Homiston, seconded by Bjornstad, to approve the June, 2015 Financial Reports and pay the monthly bills, as presented. Roll call: Ayes: 3 Nays: 0. Motion carried.

Check #:	Payee:	Amount:
13301	Advanced Business Methods	\$ 6,345.00
13302	AE2S	\$ 10,094.39
13303	Armstrong Sanitation	\$ 6,345.00
13304	Badlands Hardware	\$ 294.49
13305	Charlie's Service	\$ 903.95
13306	City of Arnegard	\$ 143.00
13307	City of Watford City	\$ 200.00
13308	Farmers Union Oil Watford City	\$ 179.46
13309	Gaffaneys	\$ 65.88
13310	Heggen Nelson Engineering	\$ 25,795.00
13311	Information Technology Department	\$ 275.50

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Check #:	Payee:	Amount:
13312	Juelie Bancroft	\$ 293.74
13313	Lupine Construction , INC.	\$ 450.00
13314	McKenzie County Farmer	\$ 184.50
13315	Meuchel Computer Services	\$ 3.98
13316	ND Assoc of Oil & Gas Producing Counties	\$ 340.34
13317	ND Department of Health	\$ 11.77
13318	North Dakota Insurance Department	\$ 321.35
13319	NRG	\$ 200.00
13320	Staples	\$ 89.42
13321	The Attic	\$ 285.00
13322	Watford City Express Laundry Service	\$ 53.60
13323	Interstate Engineering	\$ 6,744.81
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		\$ 59,620.18

New Business:

Mayor Kindel presented Ordinance No. 125, an Ordinance amending article VI of ‘Chapter 8’ of the Ordinance of the City of Arnegard, relating to Aloholic Beverages. Discussion was held regarding the Ordinance. Motion made by Lane, seconded by Homiston, to approve the second reading of Ordinance No. 125, as presented. Roll call: Lane – Yes; Homiston – Yes; Bjornstad – Yes. Motion carried.

Mayor Kindel presented Resolution No. 2015-58, a Resolution approving the plat amendment request from JN Properties to amend the external line of the previous plat of the Pines Addition. Discussion was held. Motion made by Homiston, seconded by Bjornstad, to approve Resolution No. 2015-58, contingent upon the applicant and the City executing a developer’s agreement. Roll call: Homiston – Yes; Bjornstad – Yes; Homiston – Yes. Motion carried.

Mayor Kindel presented Resolution No. 2015-59, a Resolution approving the easement to Reservation Telephone Cooperative. Motion made by Bjornstad, seconded by Homiston, to deny Resolution No. 2015-59, as ownership of said property is in question. Roll call: Bjornstad – Yes; Homsiton – Yes; Lane – Yes. Motion carried.

Mayor Kindel presented Resolution No. 2015-60, a Resolution pertaining to the National Flood Insurance Program. Discussion was held. Motion made by Lane, seconded by Homiston, to approve Resolution No. 2015-60, as presented. Roll call: Lane – Yes; Homsiton – Yes; Bjornstad – Yes. Motion carried.

Mayor Kindel presented Resolution No. 2015-61, a Resolution approving the wage increase for the City Auditor. Motion made by Bjornstad, seconded by Lane, to approve Resolution No. 2015-61, as presented. Roll call: Bjornstad – Yes; Lane – Yes; Homiston – Yes. Motion carried.

Mayor Kindel presented Resolution No. 2015-62, a Resolution approving the salary increase and promotion of the Arnegard Police Officer. Motion made by Bjornstad, seconded by Lane, to approve Resolution No. 2015-62, as presented. Roll call: Bjornstad – Yes; Lane – Yes; Homiston – Yes.

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Mayor Kindel presented Resolution No. 2015-63, a Resolution approving the purchase of City issued cell phones and authorize the mayor to execute the agreement with Verizon Wireless.. Discussion was held. Motion made by Homiston, seconded by Lane, to approve Resolution No. 2015-63, as presented. Roll call: Homiston – Yes; Lane – Yes; Bjornstad – Yes. Motion carried.

Discussion was held regarding the dangerous building located at 104 Johnson Street. City Auditor requested that a public hearing be set to set a date for the removal of said building. Motion was made by Bjornstad, seconded by Lane, that a hearing be set for July 27, 2015 at 7:00 pm to set the removal date of the dangerous building. Roll call: Bjornstad – Yes; Lane – Yes; Homiston – Yes. Motion carried.

Discussion was held regarding the development of the City of Arnegard's Comprehensive Plan. The City Council directed the City Auditor to place a request for volunteers to serve on a committee to help make recommendations for a comprehensive plan.

Old Business:

City Engineers Heggen and Nelson updated the Council on the Wastewater Project. The survey of the property has been finished and the geotech has been received.

Discussion was held regarding the Stormwater project. The proposals received from contractors have been reviewed by the engineers and questions raised by the engineers were answered by the contractors. Motion made by Lane, seconded by Homiston, to move forward with the project and accept the proposals from Rolfson Oil and 24/7 Contracting services. Roll call: Lane – Yes; Homiston – Yes; Bjornstad – Yes. Motion carried.

Discussion was held on the vacant seat on the Planning and Zoning Commission. Motion was made by Bjornstad, seconded by Homiston, to appoint Christopher Burke to the vacant seat for a term to expire 7/1/2020. Roll call: Bjornstad – Yes; Homiston – Yes; Lane – Yes. Motion carried.

Mayor Kindel had nothing to report.

Member Bjornstad asked if there was anyone interested in being on an Ordinance committee. Also stated that there was a vacant seat on the personnel committee.

City Engineers Heggen and Nelson provided a written report. Engineer Heggen restated that they do not recommend that the Stormwater project move forward.

Police Officer White Owl gave a verbal report. Asked the City Council for approval to start advertisements to obtain applications for a second officer. Motion made by Bjornstad, seconded by Lane, to approve advertisement of Police Officer position. Roll call: Bjornstad – Yes; Lane – Yes; Homiston – Yes. Motion carried.

Maintenance Worker Haight gave a verbal report.

Park District Staff Faulkner gave verbal report. Staff Faulkner has spoken with the Lions Club in regards to the work to be done on the park buildings. The Park District would like to be a part of the monthly newsletter.

Mayor Kindel addressed the City Council and guests and thanked everyone who made the Fourth of July event such a success.

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Motion made by Lane, seconded by Bjornstad, to adjourn said meeting. Roll call: Ayes: 3 Nays: 0. Motion carried.

The next meeting of the Arnegard City Council is scheduled for August 10, 2015, at 7:00 p.m., to be held at the Arnegard City Hall.

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Jeffrey Kindel, Mayor

ATTEST:

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Juelie M. Bancroft, City Auditor

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Motion made by Homiston, seconded by Bjornstad, to approve Resolution No. 2015-58, pertaining to a plat amendment for JN Properties, conditioned on a entering into a developer’s agreement, as amended. Roll call: Homiston – Yes; Bjornstad – Yes; Lane – Yes. Motion carried.

Motion made by Bjornstad, seconded by Homiston, to deny Resolution No. 2015-59, pertaining to an easement request from Reservation Telephone Cooperative, until ownership can be proven, as presented. Roll call: Bjornstad – Yes; Homsiton – Yes; Lane – Yes. Motion carried.

Motion made by Lane, seconded by Homiston, to approve Resolution No. 2015-60, pertaining to the National Flood Insurance Program, as presented. Roll call: Lane – Yes; Homsiton – Yes; Bjornstad – Yes. Motion carried.

Motion made by Bjornstad, seconded by Lane, to approve Resolution No. 2015-61, pertaining to the wage increase for the City Auditor, as presented. Roll call: Bjornstad – Yes; Lane – Yes; Homiston – Yes. Motion carried.

Motion made by Bjornstad, seconded by Lane, to approve Resolution No. 2015-62, pertaining to the salary increase and promotion of the Arnegard Police Officer, as presented. Roll call: Bjornstad – Yes; Lane – Yes; Homiston – Yes. Motion carried.

Motion made by Homiston, seconded by Lane, to approve Resolution No. 2015-63, pertaining to the purchase of City issued cell phones, as presented. Roll call: Homiston – Yes; Lane – Yes; Bjornstad – Yes. Motion carried.

Motion made by Bjornstad, seconded by Lane, to set a hearing date on July 27, 2015, pertaining to set the removal date of the dangerous building located at 104 Johnson Street, as presented. Roll call: Bjornstad – Yes; Lane – Yes; Homiston – Yes. Motion carried.

Motion made by Lane, seconded by Homiston, to move forward and accept the proposals from Rolfson Oil and 24/7 Contracting Services, pertaining to the Arnegard Stormdrain project. Roll call: Ayes: 3 Nays: 0. Motion carried.

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Motion made by Bjornstad, seconded by Homiston, to appoint Christopher Burke to the vacant seat on the Planning and Zoning Commission. Roll call: Ayes: 3 Nays: 0. Motion carried.

Motion made by Bjornstad, seconded by Lane, to approve advertisement of Police Officer position. Roll call: Ayes: 3 Nays: 0. Motion carried.

Motion made by Lane, seconded by Bjornstad, to adjourn said meeting. Roll call: Ayes: 3 Nays: 0. Motion carried.

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Jeffrey Kindel, Mayor

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Juelie M. Bancroft, City Auditor