

CITY OF ARNEGARD
City Council Meeting Minutes
May 11, 2015
Official

A meeting of the City Council of the City of Arnegard was called to order at 7:00 p.m. on Monday, May 11, 2015, at the Arnegard City Hall, by Mayor Jeffrey Kindel.

PRESENT: Mayor Jeffrey Kindel; Council Member(s) Bryan L. Bjornstad, Timothy C. Homiston, Patrick Brunson, Sharon Lane; City Auditor Juelie M. Bancroft; Maintenance Worker Del Haight; Police Officer Troy White Owl; City Engineer Kate Nelson

ABSENT: City Attorney Jordon J. Evert

GUESTS: Sherry Lervick, John Lane, Bernie Biegler, Larry Faulkner, Niel Nelson, Maxine Nelson, Nancy Haight, Jay Harvestor, Virginia Elliot, and other non-speaking guests

Public to Speak:

Neil Nelson inquired about the status of the PDQ Club. Mayor informs that the matter is in litigation at this point. Questions can be answered in the City Auditor's office. Mr. Nelson also inquired about the status of the Stormwater project. Mayor advised that the plans are done and construction should begin soon.

Motion made by Lane, seconded by Brunson, to approve the agenda, to adjust the agenda to move the Municipal judge's report as well as Park District report to the beginning of section 10 and add Virginia Elliot on behalf of the Arnegard Booster's Club, as amended. Roll call: Ayes: 4 Nays: 0. Motion carried.

Motion made by Bjornstad, seconded by Brunson, to approve the meeting minutes of April 13, 2015, as amended. Roll call: Ayes: 4 Nays: 0. Motion carried.

Motion made by Lane, seconded by Brunson, to approve the meeting minutes of April 27, 2015, as presented. Roll call: Ayes: 4 Nays: 0. Motion carried.

City Auditor Bancroft presented the Financial Reports for the month of April, 2015. Said Financial Reports consist of the Balance Sheet, Profit and Loss Budget Performance, A/R Aging Summary, Bank Reconciliation Report, Unpaid Bills Detail Report and Fund Balance Report; all were reviewed by the City's Finance Committee with a recommendation for approval of such. Discussion was held on the financial reports. Motion was made by Homiston, seconded by Lane, to approve the April, 2015 Financial Reports and pay the monthly bills, as presented. Roll call: Ayes: 4 Nays: 0. Motion carried.

Check #:	Payee:	Amount:
13224	Advanced Business Methods	\$ 74.60
13225	Advanced Pump and Engineering	\$ 1,662.25
13226	AE2S	\$ 11,087.60
13227	Badlands Hardware	\$ 41.91
13228	Charlies Services	\$ 115.75
13229	Chief/Law Enforcement	\$ 55.34
13230	City of Arnegard	\$ 143.00
13231	City of Watford City	\$ 150.00
13232	Farmers Union Oil Watford City	\$ 109.96

Check #:	Payee:	Amount:
13233	Furusest Law Firm	\$ 115.00
13234	Heggen Nelson Engineering	\$ 51,960.00
13235	Information Technology Department	\$ 16.25
13236	McKenzie County Farmer	\$ 13.12
13237	ND Department of Health	\$ 16.00
13238	NRG	\$ 200.00
13239	Watford City Express Laundry Service	\$ 52.65
		\$ 65,813.43

New Business:

Mayor Kindel presented Ordinance No. 123, an Ordinance amending ‘Chapter 1’ of the Ordinance of the City of Arnegard, relating to Government Organizations. Discussion was held regarding the Ordinance. Motion made by Bjornstad, seconded by Brunson, to approve the first reading of Ordinance No. 123, as presented. Roll call: Bjornstad – Yes; Brunson – Yes; Homiston – Yes; Lane – Yes. Motion carried.

Mayor Kindel presented Ordinance No. 124, an Ordinance amending ‘Chapter 6’ of the Ordinance of the City of Arnegard, relating to Administration and Enforcement. Discussion was held regarding the Ordinance. Motion made by Bjornstad, seconded by Homiston, to approve the first reading of Ordinance No. 124, as presented. Roll call: Bjornstad – Yes; Homiston – Yes; Brunson – Yes; Lane – Yes. Motion carried.

Mayor Kindel presented Resolution No. 2015-34, a Resolution approving the recommendation of the Planning and Zoning Commission to grant a building permit to Walenty and Katarzyna Bukowski, located at 205 Vine Street. Motion made by Homiston, seconded by Brunson, to approve Resolution No. 2015-34, not to exceed six feet in height, as amended. Roll call: Bjornstad – Yes; Brunson – Yes; Homiston – Yes; Lane – Yes. Motion carried.

Mayor Kindel presented Resolution No. 2015-35, a Resolution approving the appointment of the City Building Official. Discussion was held. Motion made by Lane, seconded by Bjornstad, to approve Resolution No. 2015-35, to be effective after the second reading of Ordinance No. 123, as amended. Roll call: Lane – Yes; Bjornstad – Yes; Brunson – Yes; Homiston – Yes. Motion carried.

Mayor Kindel presented Resolution No. 2015-36, a Resolution approving the amended job description of the City Auditor. Some discussion was held. Motion made by Bjornstad, seconded by Brunson, to approve Resolution No. 2015-36, as presented. Roll call: Bjornstad – Yes; Brunson – Yes; Homiston – Yes; Lane – Yes. Motion carried.

Mayor Kindel presented Resolution No. 2015-37, a Resolution approving the appointment of a new member to the Planning and Zoning Commission. Discussion was held. Motion made by Bjornstad, seconded by Homiston, to table Resolution No. 2015-37 until the City Council has a chance to meet with the recommended member. Roll call: Bjornstad – Yes; Homiston – yes; Brunson – Yes; Lane – Yes. Motion carried.

Mayor Kindel presented Resolution No. 2015-38, a Resolution approving the CDBG pre-application prepared by Heggen Nelson Engineering. Discussion was held. Motion made by Brunson, seconded by Lane, to approve Resolution No. 2015-38, as presented. Roll call: Brunson – Yes; Lane – Yes; Homiston – Yes; Bjornstad – Yes. Motion carried.

Discussion was held regarding a possible new HIF project with Big Mountain Homes. Bernie Biegler updated the City Council on the status of the current HIF project located in Arrowhead Estates. Discussion was held regarding the possible locations of a new project as well as the terms of contribution from the City of Arnegard. Motion was made by Brunson, seconded by Homiston, to help with the HIF project by waiving building permit fees, with the consideration of possible sewer tap fees not to exceed six (6), based on feedback from the State. Roll call: Brunson – Yes; Homiston – Yes; Bjornstad – Yes; Lane – Yes. Motion carried.

Discussion was held regarding the upcoming street improvements. Jay Harvester from 24/7 answered some City Council questions.

Virginia Elliot addressed the City Council regarding Fourth of July events for the Booster Club's annual event. Discussion was held regarding the permitted use of City property as has been done in the past. City Council agreed that this would still be an allowable use. An additional request for the possibility of having a "beer garden" for the festivities was discussed. Application can be made for the special permit for the request and can be reviewed.

Old Business:

City Engineer Nelson updated the Council on the Wastewater Project. There will be access to the property where the lagoons will be located. Discussion was held.

City Engineer Nelson presented the Stormwater Design. Discussion was held regarding the design plan. Property line issues were discussed regarding City right of ways in the affected areas. Motion made by Lane, seconded by Bjornstad, to approve the Stormwater Design as amended. Roll call: Lane – Yes; Bjornstad – Yes; Homiston – Yes; Brunson – Yes. Motion carried.

Motion made by Bjornstad, seconded by Lane, to instruct the City Auditor to contact surveyors to have the platted alley way on Second Avenue Northeast, to establish City right of way as well as Frontage road. Roll call: Bjornstad – Yes; Lane – Yes; Homiston – Yes; Brunson – Yes. Motion carried.

Sherry Lervick updated the Council on the multi-purpose building. Mrs. Lervick has drafted a letter to an individual that may be interested in donating some land for the project. Mrs. Lervick will bring the drafted letter into the Auditor's office for review by Mayor Kindel and City Council Member Homiston.

Judge Lervick gave a verbal report. Informed the Council that she and her husband have purchased property in Montana and that she will be dividing her time between the two States. May be a possibility of resignation and District Court is an option in the event of resignation.

Park District Maintenance Worker Faulkner gave a verbal report. Informed City Council that salt is needed for the water softener at the park. Also requested cameras to be installed into the park to help prevent vandalism. City Council will take the recommendation under advisement.

Mayor Kindel had nothing to report.

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City Council Members had nothing to report.

Police Officer White Owl gave a verbal report. Discussion was held regarding the upcoming Oil Impact Grant application. City Council directed to pursue grant opportunity. Application to be approved at a special meeting.

Maintenance Worker Haight gave a verbal report.

Mayor Kindel declared an executive session – Attorney consultation concerning pending or reasonable predictable litigation or an adversarial administrative proceeding (NDCC 44-04-19.1).

Motion made by Bjornstad, seconded by Homiston, to open said meeting. Roll call: Ayes: 4 Nays: 0. Motion carried.

Motion made by Lane, seconded by Brunson, to adjourn said meeting. Roll call: Ayes: 4 Nays: 0. Motion carried.

The next meeting of the Arnegard City Council is scheduled for June 8, 2015, at 7:00 p.m., to be held at the Arnegard City Hall.

Jeffrey Kindel, Mayor

ATTEST:

Juelie M. Bancroft, City Auditor

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