

CITY OF ARNEGARD
City Council Meeting Minutes
January 12, 2015
Official

A meeting of the City Council of the City of Arnegard was called to order at 7:00 p.m. on Monday, January 12, 2015, at the Arnegard City Hall, by Mayor Jeffrey Kindel.

PRESENT: Mayor Jeffrey Kindel; Council Member(s) Bryan L. Bjornstad, Timothy C. Homiston, Patrick Brunson; City Auditor Juelie M. Bancroft; City Attorney Jordon J. Evert; City Engineers Kate Nelson and Ingrid Heggen; Maintenance Worker Del Haight; Police Officer Troy White Owl

ABSENT: Member Sharon Lane

GUESTS: Sherrie Handy-Permenter, Nancy Haight, Larry Faulkner, Sherry Lervick, Randy Kindel

Public to Speak: None

Motion made by Bjornstad, seconded by Brunson, to approve the agenda, as amended. Roll call: Ayes: 2 Nays: 0. Motion carried.

Motion made by Bjornstad, seconded by Brunson, to approve the meeting minutes of December 4, 2014, December 8, 2014 and December 18, 2014, as presented. Roll call: Ayes: 2 Nays: 0. Motion carried.

Sherry Lervick presented plan proposal for the Multi-purpose building. Some discussion was held regarding the plans. Sherry Lervick asked Council for permission to get proposals for services to obtain schematic designs for the project.

Motion made by Brunson, seconded by Bjornstad, to request proposals for services to obtain schematic designs. Roll call: Ayes: 2 Nays: 0. Motion carried.

New Business:

Mayor Kindel opens public hearing at 7:15 p.m.

Mayor Kindel presented Resolution No. 2015-01, A Conditional Use Permit Application from Great Northern Gathering & Marketing, LLC, located in the NE/4 of Section 23, NE/4 of Section 24 W/2 of Section 13, T150N, R100, McKenzie County, ND. No representatives from Great Northern Gathering & Marketing were in attendance. Some discussion was held regarding the Conditional Use Permit. City Council requests that McKenzie County Emergency Management be contacted by Company and any and all requested documentation be provided, a map of the locations of all pipelines be provided to the City as well as the emergency plan. Mayor Kindel closed the Public Hearing.

Motion made by Bjornstad, seconded by Brunson, to approve Resolution No. 2015-01, as amended. Roll call: Bjornstad – Yes; Brunson – Yes. Motion carried.

Mayor Kindel presented Resolution No. 2015-02, a Resolution approving the Laboratory Services Contract with North Dakota Department of Health. Motion made by Bjornstad, seconded by Brunson, to approve Resolution No. 2015-02, as presented. Roll call: Bjornstad – Yes; Brunson – Yes. Motion carried.

Discussion was held regarding obtaining a gas card for the City. Some discussion was held regarding the subject matter. Police Officer White Owl gave the City Council a couple of examples of why the card would be useful.

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Motion made by Brunson, seconded by Bjornstad, to authorize obtaining a gas card for the City. Roll call: Brunson – Yes; Bjornstad – Yes. Motion carried.

Mayor Kindel presented Ordinance 120, an Ordinance amending 'Chapter 16' of the Ordinances of the City of Arnegard, relating to 'Personnel Policies'. Motion made by Bjornstad, seconded by Brunson, to approve the First reading of Ordinance 120, as presented. Roll call: Bjornstad – Yes; Brunson – Yes. Motion carried.

City Council Member Homiston arrives as 7:47 p.m.

Mayor Kindel presented Resolution No. 2015-03, a Resolution approving the amended job description for the Arnegard Police Officer. Some discussion was held in regards to what had changed. Motion made by Bjornstad, seconded by Brunson, to approve Resolution No. 2015-03, as presented. Roll call: Bjornstad – Yes; Brunson – Yes; Homiston – Yes. Motion carried.

Old Business:

City Engineers Nelson and Heggen presented two bids for the geotech that will be required for the Wastewater project. Some discussion was held on the two bids, as well as obtaining land before the geotech would be performed. City Council will meet with the land owners to lock in the land where the new lagoons will be located. Motion made by Brunson, seconded by Homiston, to approve the bid from Terracon, for professional services relating to the geotech, in the amount not to exceed \$19,000.00, as presented. Roll call: Brunson – Yes; Homiston – Yes; Bjornstad – Yes. Motion carried.

City Engineers Nelson and Heggen presented a quote for the mapping of the topography of the land where the lagoons will be located. Some discussion was held regarding this subject matter. Motion made by Homiston, seconded by Brunson, to approve the quote, in the amount not to exceed \$9,000.00, pending direction being given to Engineers on the final location of land. Roll call: Homiston – Yes; Brunson – Yes; Bjornstad – Yes. Motion carried.

Mayor Kindel gave verbal report.

Council Member Brunson informed City Council that he will be attending a meeting with WAWSA and MCRWD on February 5, 2015.

Council Member Bjornstad is working on modifications of Ordinances as well as some conditional uses.

City Engineers provided a written report. Mayor Kindel asked where the City was on obtaining contractors for the drainage issues. City Engineer Nelson stated that will be put on the list of things to do in February.

Officer White Owl gave a verbal report. Discussion was held on the deficiencies in the department. Officer White Owl pointed out that some of the deficiencies are programs that are essential to running the department, such as needing to obtain the licenses for certain programs and obtaining an IT person. Proposals were presented to the Council for review.

Motion made by Homiston, seconded by Brunson, to approve the purchase agreement and maintenance agreement for iMobile, in the amount of \$1,384.00. Roll call: Homiston – Yes; Brunson – Yes; Bjornstad – Yes. Motion carried.

Motion made by Brunson, seconded by Homiston, to approve the proposal from NRG for IT services. Roll call: Brunson – Yes; Homiston – Yes; Bjornstad – Yes. Motion carried.

Maintenance Worker Haight gave a verbal report.

City Auditor Bancroft presented the Financial Reports for the month of December, 2014. Said Financial Reports consist of the Balance Sheet, Profit and Loss Budget Performance, A/R Aging Summary, Bank Reconciliation Report, Unpaid Bills Detail Report and Fund Balance Report; all were reviewed by the City’s Finance Committee with a recommendation for approval of such. Discussion was held on the financial reports. Motion was made by Homiston, seconded by Brunson, to approve the December, 2014 Financial Reports and pay the monthly bills, as presented. Roll call: Ayes: 3 Nays: 0. Motion carried.

Check #:	Payee:	Amount:
13054	Advanced Pump & Engineering	\$ 1,604.25
13055	AE2S	\$ 6,285.80
13056	Armstrong Sanitation	\$ 3,034.00
13057	Badlands Hardware	\$ 53.86
13558	Balco Uniforms	\$ 757.81
13559	Charlies Services	\$ 302.05
13560	City of Arnegard	\$ 143.00
13561	Dale or Carol Hagen	\$ 75.00
13562	Furuseeth Law Firm	\$ 478.25
13563	Harold or Bekki Larson	\$ 50.00
13564	Heggen Equipment	\$ 3,900.00
13565	Heggen Nelson Engineering	\$ 8,800.00
13566	Information Technology Department	\$ 13.30
13567	Larry A. Faulkner	\$ 186.46
13568	McKenzie County Farmer	\$ 34.44
13569	McKenzie County Treasurer	\$ 147.46
13570	Nuverra Environmental Solutions	\$ 1,820.00
13571	Petty Cash	\$ 186.00
13572	Rough Riders Industries	\$ 963.52
	Total	\$ 28,835.20

Mayor Kindel declared an executive session – Attorney consultation concerning pending or reasonable predictable litigation or an adversarial administrative proceeding (NDCC 44-04-19.1).

Motion made by Bjornstad, seconded by Brunson, to go into executive session at 8:34 p.m. Roll call: Bjornstad – Yes; Brunson – Yes; Homiston – Yes. Motion carried.

Motion made by Brunson, seconded by Bjornstad, to adjourn said meeting. Roll call: Ayes: 3 Nays: 0. Motion carried.

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The next meeting of the Arnegard City Council is scheduled for February 9, 2015, at 7:00 p.m., to be held at the Arnegard City Hall.

Jeffrey Kindel, Mayor

ATTEST:

Juelie M. Bancroft, City Auditor

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Unofficial

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Motion made by Brunson, seconded by Bjornstad, to request proposals for services to obtain schematic designs. Roll call: Ayes: 2 Nays: 0. Motion carried.

New Business:

Motion made by Bjornstad, seconded by Brunson, to approve Resolution No. 2015-01, pertaining to Conditional Use Permit, as amended. Roll call: Bjornstad – Yes; Brunson – Yes. Motion carried

Motion made by Bjornstad, seconded by Brunson, to approve Resolution No. 2015-02, pertaining to laboratory service contract, as presented. Roll call: Bjornstad – Yes; Brunson – Yes. Motion carried.

Motion made by Brunson, seconded by Bjornstad, to authorize obtaining a gas card for the City. Roll call: Brunson – Yes; Bjornstad – Yes. Motion carried.

Motion made by Bjornstad, seconded by Brunson, to approve the First reading of Ordinance 120, as presented. Roll call: Bjornstad – Yes; Brunson – Yes. Motion carried.

Motion made by Bjornstad, seconded by Brunson, to approve Resolution No. 2015-03, pertaining to amended job description, as presented. Roll call: Bjornstad – Yes; Brunson – Yes; Homiston – Yes. Motion carried.

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Motion made by Homiston, seconded by Brunson, to approve the quote, in the amount not to exceed \$9,000.00, pending direction being given to Engineers on the final location of land. Roll call: Homiston – Yes; Brunson – Yes; Bjornstad – Yes. Motion carried.

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Motion made by Homiston, seconded by Brunson, to approve the purchase agreement and maintenance agreement for iMobile, in the amount of \$1384.00. Roll call: Homiston – Yes; Brunson – Yes; Bjornstad – Yes. Motion carried.

Motion made by Brunson, seconded by Homiston, to approve the proposal from NRG for IT services. Roll call: Brunson – Yes; Homiston – Yes; Bjornstad –Yes. Motion carried.

Motion was made by Homiston, seconded by Brunson, to approve the December, 2014 Financial Reports and pay the monthly bills, as presented. Roll call: Ayes: 3 Nays: 0. Motion carried.

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Jeffrey Kindel, Mayor

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Juelie M. Bancroft, City Auditor